



# **Digital & Technology Solutions Professional Degree Apprenticeship (v1.1)**

**End Point Assessment (EPA) Overview**

November 2024

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# 1. EPA headlines

- Passed all the modules in the Digital & Technology Solutions Degree, other than the end point assessment
- EPA period is 3 months
- Must provide gateway requirements according to EPAO listed below
- Must have ID and Webcam for EPA
- 2 Assessment methods at EPA

## Synoptic Project

- A project report is to be produced, following completion of the project, which will be 6000 words (+/- 10%)
- Business related project to demonstrate the use of knowledge, skills and behaviours listed in the standard
- To relate to the apprentice's chosen specialism

## Presentation

- A minimum of seven days' notice will be given
- Focuses on the outcomes of the synoptic project
- The independent assessor(s) will ask follow up questions
- 30 minute presentation – up to one hour including Q&A

# 2. Gateway

Gateway is the point that the employer is satisfied that the apprentice is consistently working at or above the level set out in the occupational standard. In making this decision, the employer may take advice from the training provider, but the decision must ultimately be made by the employer.

Apprentices must meet the following gateway requirements for the Digital & Technology Solutions Professional Degree Apprenticeship:

- Passed all degree modules (except End Point Assessment)
- EPA gateway checklist
- Competed a portfolio of work evidencing the required knowledge, skills and behaviours
- Submitted synoptic project

- Level 2 English and Maths evidence
- Completion of the Off the Job hours

The EPAO determines when all gateway requirements have been met, and the EPA period will only commence once the EPAO has confirmed this.

### **3. End Point Assessment**

The EPA window for the Digital & Technology Solutions Professional Degree Apprenticeship is typically 3 months.

For the End Point Assessment, the learner must complete the following assessments:

- Assessment method 1: Synoptic Project
- Assessment method 2: Presentation

#### **Assessment Method 1: Synoptic Project**

This assessment greatly contributes to the final year (Level 6) grade.

The report on the synoptic project will have a word limit of 6000 words (+/- 10%). The synoptic project will relate to the apprentice's chosen specialism and the following must be demonstrated in the project:

- the application of the core and specialism knowledge and skills to meet the outcomes in the standard;
- the approach to planning and completion of the project;
- the application of behaviours from the standard. Example evidence may include sources of data (files, data base reports, SEO data), reports from other areas of the business or customers or customer requirements. This list is not definitive and other evidence sources are permissible.

Suitable time is to be set aside by the employer to enable the apprentice to plan, undertake and write up their project.

## Assessment Method 2: Presentation

The presentation is graded as part of the synoptic project. The presentation will be followed by a Question and Answer session, all of which will last no longer than one hour. The initial and primary focus for the presentation is on the work presented in the project. However, the Independent Assessors can explore the apprentice’s broader experience from the workplace, to demonstrate that the skills and knowledge defined in the standard have been met.

The apprentice will be given a minimum of seven days notice of their presentation time and date, and will take place following completion of the synoptic project and report.

## 4. Grading

The grading of the degree award is significantly made up of the synoptic project assessment together with module assessments. The national degree award outcomes are shown below with apprenticeship grading equivalence. These typically are as follows:

| Degree Award Class                         | Equivalence | Marks Level |
|--|-------------|-------------|
| First-class Honours (1 <sup>st</sup> )     | Distinction | 70+         |
| Second-class Honours, upper division (2:1) | Merit       | 60-69       |
| Second-class Honours, lower division (2:2) | Pass        | 50-59       |
| Third-class Honours (3 <sup>rd</sup> )     | Pass        | 40-49       |

## 5. Resit and Retakes

The synoptic project (and all module assessments) must be passed in order to achieve the degree award.

Further information on the Digital & Technology Solutions Professional Degree Apprenticeship can be found in the [assessment plan](#). A full list of the Knowledge, Skills and Behaviours (KSBs) can be found on the Institute for Apprenticeships website [here](#).



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