



The ACEDA Team

PARAPHRASING

Please note, these workshops are interactive!

Please turn on your camera when the session starts. Message the lecturer if you are unable to unmute your microphone during the session.

- If you are having difficulties seeing the screen or hearing, sign out and back in again.
- Please mute your microphone when joining the session.
- You can unmute yourself when necessary.

Session will start at XXXX

QA The Plan for Today – Aims and Objectives

Identify reasons to paraphrase, summarise and quote

Practise strategies to improve paraphrasing

Explore useful expressions for introducing paraphrases

By the end of the lesson you will be able to:

Paraphrase theorists' ideas and integrate these into compelling academic arguments



Definitions

Task

1 Paraphrase

A

To repeat a phrase or sentence written by someone else.

2 Summarise

B

To rephrase another person's idea which is contained in a specific section of text.

3 Quote

C

To provide a brief statement of the main points given by another person within a large section of text.



Definitions

Answer

1 Paraphrase

B

To rephrase another person's idea which is contained in a specific section of text.

2 Summarise

C

To provide a brief statement of the main points given by another person within a large section of text.

3 Quote

A

To repeat a phrase or sentence written by someone else.

QA Paraphrases or Direct Quotations?

Task

In your group, discuss the following questions:

Q1

Should your assignment include more paraphrases or direct quotations? Why?

Q2

Should a page number be included in an in-text citation when you paraphrase? How about when you quote directly?

Q3

When should you paraphrase? When is a good time to quote directly?

QA Paraphrases

As information on social media is generated by users, such information can be subjective or inaccurate, and frequently includes misinformation and conspiracy theories (Bridgman et al., 2020).

(Tsao et al., 2021)

Hard-won gains from policies to increase the number of women in the paid workforce and to increase women's pay to equal that of men may be quickly eroded if women are disadvantaged by the process of automation (Brussevich et al., 2018).

(Aksoy, Özcan and Philipp, 2021)



Paraphrase when you are **interested solely in an idea**, and not the language used to express this idea.

QA Direct Quotations

Leadership is “**getting people to go where they wouldn’t have gone on their own**” (Cheshire, 2010).

(Visser, 2011, p. 127)

In medicine, the dominance of a culture that values projecting confidence, certainty, and hiding vulnerability has created an “**epidemic of silence**” (Bould et al., 2015, p. 30).

(Pack et al., 2022, pp. 1-2)



Use direct quotations when you are interested in both the idea and **the language used to express the idea**, e.g. striking phrases and influential definitions that you may engage with in more detail.

QA Paraphrasing: True or False?

True or false?

1. When paraphrasing you should aim to retain the original idea but express it in a different way

QA Paraphrasing: True or False?

True or false?

1. When paraphrasing you should aim to retain the original idea but express it in a different way



QA Paraphrasing: True or False?

True or false?

2. A paraphrase should include an in-text citation

QA Paraphrasing: True or False?

True or false?

2. A paraphrase should include an in-text citation



QA Paraphrasing: True or False?

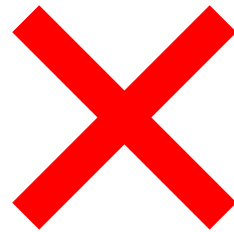
True or false?

3. A paraphrase picks out the main points of a much longer original text

QA Paraphrasing: True or False?

True or false?

3. A paraphrase picks out the main points of a much longer original text



No, this is a summary!

QA Paraphrasing: True or False?

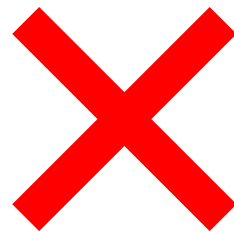
True or false?

4. You should put quotation marks around the paraphrase to show that the paraphrase is not your original idea.

QA Paraphrasing: True or False?

True or false?

4. You should put quotation marks around the paraphrase to show that the paraphrase is not your original idea.



No, this is a direct quotation!

QA Paraphrasing: True or False?

True or false?

5. You can include some key expressions directly taken from the original in quotation marks within a paraphrase

QA Paraphrasing: True or False?

True or false?

5. You can include some key expressions directly taken from the original in quotation marks within a paraphrase



QA A Good Paraphrase...

- ✓ Retains the **original meaning** using **different words**
- ✓ Is the **same length** as the original material
- ✓ Is written in **your own** academic **style**
- ✓ Is **structured differently** from the **original**
- ✓ Acknowledges the original author through appropriate **referencing**

(Gillett et al., 2009)

QA 1. Paraphrasing by Changing Vocabulary

Due to the rise of Big Data and improvements in computing power, AI has entered the business environment and public conversation.



Due to the rise of Big Data and improvements in computing power, AI has entered the business environment and public conversation.



Following the emergence of Big Data and enhancements in processing power Artificial Intelligence has penetrated the corporate environment and national discourse.

QA 1. Paraphrasing by Changing Vocabulary

Task

A In your group, find synonyms for the words underlined:

It is often argued that governments can create jobs and cut carbon emissions by investing in renewable energy schemes. These so-called 'green jobs' have the attraction of also helping to fight global warming while reducing a country's dependence on imported fuels.

B Changing vocabulary is not enough alone for a successful paraphrase. How else could you change these sentences?



Answer

A

Possible answer:

It is frequently claimed that governments can increase employment and reduce carbon emissions by investing in renewable energy projects. These so-called 'green jobs' have the appeal of also helping to combat global warming while lowering a nation's dependence on imported fuels.

(Adapted from Bailey, 2015, p. 47)

QA You Can Paraphrase by Changing...

1 Vocabulary

2 Voice (active/passive)

3 Word class

4 Sentence structure

Multiple techniques must be combined for a successful paraphrase!

QA 2. Active Voice

When using the active voice, the subject of the sentence performs an action:

Subject

Verb

Object

Liu et al. (2017) showed that scalability is an essential measure of the success of the cybersecurity Internet of Things framework.

The active voice emphasises the subject of the sentence.

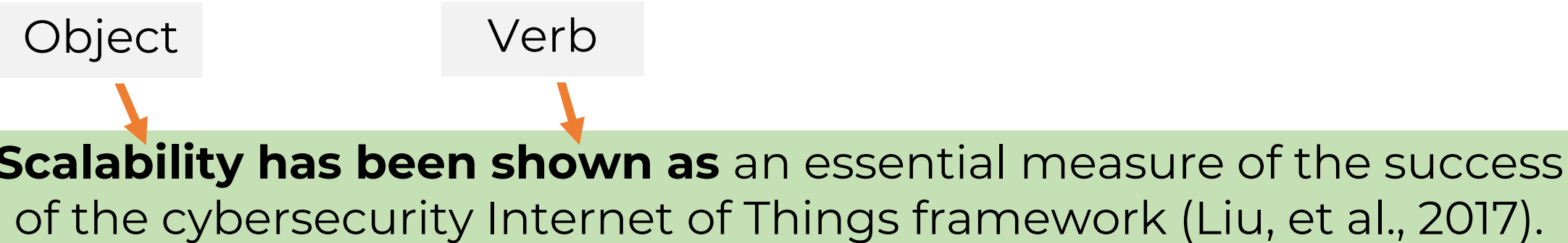
You may use the active voice if you are interested in the individuals involved (e.g., if Liu et al. are an influential group of thinkers or if you are challenging their ideas).

QA 2. Passive Voice

When using the passive voice, the object of the sentence has an action performed on it:

Object

Verb



Scalability has been shown as an essential measure of the success of the cybersecurity Internet of Things framework (Liu, et al., 2017).

The passive voice emphasises the object of the sentence. It is predominantly used in academic writing as we are primarily interested in ideas, processes and events, instead of the individuals involved.

QA 2. Paraphrasing by Changing Voice

Active
Voice

Liu et al. (2017) showed that scalability is an essential measure of the success of the cybersecurity Internet of Things framework.

(Tawalbeh et al., 2020)



Passive
Voice

Scalability has been shown as an essential measure of the success of the cybersecurity Internet of Things framework (Liu, et al., 2017).

QA 3. Paraphrasing by Changing Word Class

There are **claims** by critics of these renewable energy schemes that the **benefits** are less than they seem. Firstly, **spending** money on other projects such as road-building would also allow the **creation** of jobs.



Critics of these schemes **claim** that the results are not as **beneficial** as they seem. Firstly, if the money was **spent** on other projects such as road building jobs would also be **created**.

QA 4. Paraphrasing by Changing Sentence Structure

Higher government borrowing to pay for green investments must be financed by the taxpayer, and it may eventually affect the cost of borrowing for all businesses.



The taxpayer must finance higher government borrowing to pay for the investment, and all business borrowing may eventually be affected.

QA Practising Paraphrasing Strategies

Task

In your group, try to combine the techniques of changing **vocabulary**, **voice**, **word class** and **sentence structure** to **paraphrase this paragraph**.

Smith (2022) claims the Spanish government has overspent in subsidising renewable energy for the next two decades. While the estimated expenditure of 29 billion euros will provide 50,000 new roles, Jones (2023) argues that if the government had allowed private industry to spend the same amount, 113,000 posts would have been created instead. These analysts therefore believe that the Spanish scheme will actually destroy over 50,000 jobs in the decades ahead.

QA Practising Paraphrasing Strategies

Answer

Possible answer:

The potential subsidies given by Spain to renewable energy producers for the 2030s and 40s have been challenged (Smith, 2022). The 50,000 jobs created will each cost €570,000, and it can be argued that had the state permitted private businesses to spend the same sum over twice as many jobs would have been provided (Jones, 2023).

According to such calculations the subsidies in Spain have effectively eliminated more than 50,000 posts.

QA Expressions to Introduce Paraphrases

Verb

Suggestion

1 Soady (2023) claims...

A You are neutrally repeating an author's idea.

2 Wrigley (2022) states...

B You agree with this author's idea.

3 As Hodges (2023) shows...

C You are unconvinced by this author's idea.

Task

Match the verb to the appropriate suggestion in the chatbox!

QA Expressions to Introduce Paraphrases

Verb

Suggestion

1 Soady (2023) claims...

C You are unconvinced by this author's idea.

2 Wrigley (2022) states...

A You are neutrally repeating an author's idea.

3 As Hodges (2023) shows...

B You agree with this author's idea.

Answer

Match the verb to the appropriate suggestion in the chatbox!

QA Further Useful Expressions to Introduce Paraphrases

For additional examples please visit the University of Manchester's Academic Phrasebank: <https://www.phrasebank.manchester.ac.uk/>

GENERAL LANGUAGE FUNCTIONS

Being cautious

Being critical

Classifying and listing

Compare and contrast

Defining terms

Describing trends

Describing quantities

Explaining causality

Giving examples

Signalling transition

Writing about the past

Being critical

As an academic writer, you are expected to be critical of the sources that you use. This essentially means questioning what you read and not necessarily agreeing with it just because the information has been published. Being critical can also mean looking for reasons why we should not just accept something as being correct or true. This can require you to identify problems with a writer's arguments or methods, or perhaps to refer to other people's criticisms of these. Constructive criticism goes beyond this by suggesting ways in which a piece of research or writing could be improved.

... being against is not enough. We also need to develop habits of constructive thinking.

Edward de Bono

— Highlighting inadequacies of previous studies

Previous studies of X have not dealt with ...

Researchers have not treated X in much detail.

Such expositions are unsatisfactory because they ...

Most studies in the field of X have only focused on ...

Such approaches, however, have failed to address ...

Previous published studies are limited to local surveys.

Half of the studies evaluated failed to specify whether ...

The research to date has tended to focus on X rather than

1. A good assignment is likely to contain more paraphrases than direct quotations

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QA Review

2. You should paraphrase when you are interested in both an idea and the language used to express that idea

QA Review

2. You should paraphrase when you are interested in both an idea and the language used to express that idea



3. A paraphrase should retain the meaning of the original material

3. A paraphrase should retain the meaning of the original material



4. It is sufficient to change sentence structure for a successful paraphrase

4. It is sufficient to change sentence structure for a successful paraphrase





References

The ACE Team

Bailey, S. (2015) *Academic Writing for International Students of Business*. 2nd edn. London: Routledge.

Gillett A., Hammond, A. and Martala-Lockett, M. (2009) *Successful academic writing*. London: Routledge.

Haenlein, M. and Kaplan, A. (2019) 'A brief history of artificial intelligence: On the past, present, and future of artificial intelligence'. *California Management Review*, 61(4), pp. 5-14.

Tawalbeh, L., et al. (2020) 'IoT Privacy and security: Challenges and solutions'. *Applied Sciences*, 10(12), pp. 1-17.

Thank you for attending today's ACE workshop.
We would be grateful if you could take 2 minutes
to complete our **feedback form**.

[ACE Team Feedback Form](#)

QA

Any Questions?



Thank You!